## FORMS of FRACTIONS

1. Proper-numerator is smaller than denominator; less than 1 whole; examples: $3 / 5,1 / 4,2 / 9$
2. Improper - numerator is larger than denominator; more than 1 whole; examples: $8 / 3,5 / 2,9 / 4,16 / 5$
3. Mixed Number- Whole number and a standard fraction; more than 1 whole; examples $41 / 2,23 / 4$
****A fraction bar can be read as "divided by" so $3 / 4$ is read as " 3 divided by 4 " (TOP \# goes in the box)

## TO CHANGE FROM IMPROPER TO MIXED NUMBER:

1. Divide the top by the bottom
2. Answer is the whole number
3. Put the remainder over the divisor (denominator)

$$
9 / 4
$$

$$
9 \div 4=2 r 1
$$

$$
2
$$

$$
2^{1 / 4}
$$

TO CHANGE FROM MIXED NUMBER TO IMPROPER:

1. Multiply the denominator by the whole number
2. Add the numerator to the answer
3. Put the new number over the original denominator

## $61 / 2$

$2 \times 6=12$
$12+1=13$
13/2

TO SIMPLIFY FRACTIONS (Simplified fractions have NO common factors except 1)

1. Change all improper fractions to mixed numbers (above)

5/4 becomes $1^{1 / 4}$
2. Divide out all common factors out of the top and bottom.
$10 / 24$ both have a common factor of 2. Divide each by 2.
10/23 becomes 5/12
TO WRITE EQUIVALENT FRACTIONS:

1. Example: $3 / 5 \times 4 / 4=12 / 20 \quad 3 / 5=12 / 20$

Multiply or Divide by 1 ( $2 / 2,3 / 3,4 / 4,5 / 5,6 / 6 \ldots$ ) $3 / 5$ was multiplied by 1 (4/4) so it is remains the same amount.

## To ADD or SUBTRACT Fractions FIND a common denominator

1. Convert to equivalent fractions in common denominator form $1 / 5+2 / 3=$

The common denominator is $15 . \quad 1 / 5(3 / 3)=3 / 15$ AND $2 / 3(5 / 5)=10 / 15$
$\begin{array}{ll}\text { 2. Add or Subtract the numerators (tops) } & 3 / 15+10 / 15= \\ \text { 3. Leave the Denominators (bottoms) alone } & \\ \mathbf{3}+10 & =\frac{13}{15}\end{array}$
4. SIMPLIFY if necessary

## To MULTIPLY Fractions $1^{\text {st }}$ CONVERT to improper fraction form

1. MAKE SURE the fractions are in improper form $21 / 2 \times 3 / 4=\quad 5 / 2 \times 3 / 4=$
2. MULTIPLY across both the numerators and denominators $\frac{5 \times 3}{2 \times 4}=\frac{15}{8}$
3. SIMPLIFY if necessary

To Divide Fractions $\boldsymbol{1}^{\text {st }}$ CONVERT to improper fraction form

1. MAKE SURE the fractions are in improper
2. Flip the second fraction to its RECIPROCAL
3. Change the sign to MULTIPLICATION
4. Follow MULTIPLICATION Rules (multiply tops and bottoms)
$51 / 2 \div 5 / 8=$
$11 / 2 \div 5 / 8=$
$11 / 2 \div 8 / 5$
$11 / 2 \times 8 / 5$
$\frac{11 \times 8}{2 \times 5}=\frac{88}{10}$
5. SIMPLIFY if necessary
$84 / 5$
